

BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS

Regular Board Minutes of January 13, 2000

ROLL CALL: Nancy Spencer
Dwight Wuenschel
Cathy Hart
Ann Swenson

ALSO PRESENT: Thomas Limbaugh, Bureau Chief
Budd Hetrick, Deputy Bureau Chief
John Kersey, Supervising Investigator
Roger Hales, Administrative Attorney
Marilyn London, Secretary

Chairman Nancy Spencer called the meeting to order at 9:00 a.m.

MINUTES

Dwight Wuenschel moved to approve the October 14, 1999 board meeting minutes.
Cathy Hart seconded the motion, motion carried.

FINANCE REPORT

Thomas Limbaugh presented the finance report to the board, which indicated a balance of \$20,240.36.

BOARD APPOINTMENTS

Thomas Limbaugh reported that the Governor has appointed Dr. Maurice Masar, and has re-appointed Nancy Spencer and Cathy Hart to the board.

INVESTIGATIVE REPORT

John Kersey presented the investigative report to the board, which indicated that two (2) complaints were received for 1999. One (1) was reviewed by legal staff and was recommended to forward to Facility Standards. One (1) remains under investigation. Four (4) complaints were received in 1998, of those one (1) is still under investigation. Two (2) complaints were received during 1997. Of those one (1) remains under investigation.

CONTRACT

The new bureau and board contract was presented to the board for review. Budd Hetrick assisted the board in the review. The board asked that the contract effective date of July

1, 1999 to June 30, 2000 be specifically noted. Ann Swenson moved the contract be accepted and empower Nancy Spencer to sign the contract on the board's behalf. Cathy Hart seconded the motion, motion carried.

MEETING DATES

The board set the board meeting dates to the second Thursday of May, August and November, and noted that a conference call would be held on March 9.

CONTINUING EDUCATION

The board reviewed the continuing education documentation and hours submitted as a result of the Board's CE audit. These licensees will be advised by letter of those hours ruled un-acceptable, and given notice that they must submit documented proof of attendance for the '99 continuing education year before their 2001 license will be renewed. The '99 hours will be in addition to the 20 hours required during '00 to renew the 2001 license.

The board will send a letter to all licensed nursing home administrators regarding continuing education requirements and course acceptability.

SPECIALIZED COURSE

Nancy Spencer will contact St. Joseph College in Maine and Dwight Wuenschel will check with the University of Arizona to see if they have a specialized course available for nursing home administrators-in-training.

PRECEPTOR COURSE

The Board reviewed a preceptor course of 3 hours taken by licensee NHA-563. Cathy Hart moved and Ann Swenson seconded, motion carried, to deny approval of the course because the nursing home administrator rules require that an approved preceptor course consists of six (6) clock hours and cover the six (6) phases of nursing home administration as required in the administrator-in-training program.

CORRESPONDENCE

The board reviewed a letter requesting eligibility approval to take the national examination, based on a Masters of Science in Health Care Administration and without the AIT program. The board requests an outline of the long-term care program to be submitted and reviewed before a decision can be made.

A second question (same letter) asks if Director of Nursing experience will meet the requirements for the one-year management experience in long-term care. The board determined such experience does not meet the requirement.

A request was received from an applicant for a refund of the \$150.00 submitted for application and examination fee. Dwight Wuenschel moved and Ann Swenson seconded, motion carried, to refund only the \$75.00 the examination fee.

HEALTH INTEGRITY PROTECTION DATABANK

Thomas Limbaugh informed the board that the Bureau has authorized the National Association of Nursing Home Administrator Boards to report all disciplinary actions to HIPDB.

APPLICATIONS REVIEWED

The Board reviewed the applications of Maryruth Butler, M. Denise Hall, Karen Overholtze, Joanne Runyan, Stacy Schoonover and Connie Crutchfield Andrade.

QUARTERLY REPORTS REVIEWED

The Board reviewed the quarterly reports of Bonnie Price and Wayne Sanner.

LICENSES ISSUED

The following licenses were issued since the last board meeting:

Peggy McMillen	NHA-557
Lori Graham	NHA-558
Rhonda Comstock	NHA-559
Gary Burraston	NHA-560
Charles Vandeputte	NHA-561
Elizabeth Fast	NHA-562
L. Charles Bloom	NHA-563
Randy Saisslin	NHA-564
Brian Abbott	NHA-565
Christine Elben	NHA-566
Mark Adams	NHA-567
T. Shane Bell	NHA-568
Sean McDonough	NHA-569

PRE-LITIGATION PANEL

The board was up-dated on the pre-litigation hearing panel regarding claims against nursing facilities. The board determined for any future claims a conference call should be held for the purpose of choosing a nursing home administrator for the panel.

The meeting adjourned at 12:30 p.m.